

Health and Safety Policy Statement

Health and safety at work act 1974

Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our work activities.
- To consult with our employees on matters affecting their health and safety.
- To provide and maintain safe plant and equipment.
- To ensure safe handling and use of substances.
- To provide information, Instructions and supervision for employees.
- To ensure all employees are competent to do their tasks, and give them adequate training.
- To prevent accidents and cases of work related ill health.
- To maintain safe and healthy working conditions.
- To review and revise this policy as necessary at regular intervals.

Responsibilities

Overall and final responsibility for health and safety is that of

Glen Taylor

Day to day responsibility for ensuring this policy is put into practice is delegated to

Glen Taylor

All employees have to co-operate with supervisors and managers on health and safety matters.
All employees are not to interfere with anything provided to safeguard their health and safety.
All employees are to take reasonable care of their own health and safety and report all health and safety concerns to an appropriate person.

Health and safety risks arising from our work activities

Risk assessments will be undertaken by

Glen Taylor

Action required to remove/control risks will be approved by

Glen Taylor

The person responsible for ensuring the action required is implemented and has reduced the risks will be

Glen Taylor

Assessments will be reviewed on a weekly bases or when the work activity changes whichever is sooner

Consultation with employees

Employee representative(s) are

Glen Taylor

Consultation with employees is provided by

Glen Taylor

Safe plant and equipment

The person responsible for ensuring that new plant and equipment meets health and safety standards and effective maintenance procedures are drawn up and all identified maintenance is implemented will be

Glen Taylor

Any problems reported with plant or equipment should be reported to

Glen Taylor

Safe handling and use of substances

The person responsible for identifying all substances which will need a COSHH assessment, undertaking COSHH assessments, ensuring all actions identified in the assessment are implemented, insuring that all relevant employees are informed about the COSHH assessments and checking that new substances can be used safely before they are purchased will be

Glen Taylor

Assessments will be reviewed every week or when the work activity changes whichever is soonest

Information instruction and supervision

Heath and safety advice is available from **Glen Taylor**

Accidents first aid and work related ill health

A first aid box is kept on the work vehicle. All accidents and cases of work related illness are to be recorded in the accident book. The book is kept by **Glen Taylor**.

The nominated first aider is **Glen Taylor**.

Monitoring

To check our working conditions and ensure our safe working practices are being followed we will regularly visit places of work if needed to ensure compliance with this policy.